

BOARD OF DIRECTORS MEETING MINUTES

March 18, 2020 at 6:00 PM
Virtual Meeting, Hosted Over Conference Call

Board Members Attending by Phone: Adnan Assad, Ronit Barrett, Stacey Blasko, Rob Buono, Jessica Cardoni, Dee Dee Chesley, Verenise Franco, Roberto Interiano, Kenneth Langston, Lauren Long, Joel Lozado, Thomas O'Neill, David Rodin, Gregory Spitzer, Thomas Woodrow

Board Members Absent: Rolando Acosta, JoAnne Cicchelli, Jeff Kemerley, Stu Reed, Homero Tristan

Christopher House Staff Attending by Phone: Meaghan Jennings, Gloria Kuechenberg, Krissy Novy, Karen Ross-Williams, Libby Shortenhaus, Traci Stanley, Katheryn Steward

Minutes Recorder: Meaghan Jennings

Proceedings: Meeting called to order at 6:00 PM

Welcome, Presented by Dee Dee Chesley

Dee Dee welcomes all board members including Lauren Long, our newest member, and our two new parent representatives, Joel Lozado and Verenise Franco. Lauren, Joel and Verenise all introduce themselves.

Minutes, Motion was made by Adnan Assad, seconded by Ronit Barrett, and carried unanimously to approve the January Board Meeting Minutes.

Consent Agenda, Presented by Katheryn Steward

There are three items in the consent agenda that require board approval:

- 1.) FY20 Head Start Budget Revision
- 2.) PY21 Selection Criteria
- 3.) December 2019 and January 2020 Parent Policy Council Meeting Minutes

Motion was made by Thomas O'Neill, seconded by David Rodin, and carried unanimously to approve the FY20 Head Start Budget Revision, PY21 Selection Criteria and December 2019 and January 2020 Parent Policy Council Meeting Minutes.

COVID-19 Response, Presented by Dee Dee Chesley

Dee Dee shared that the Leadership Team has been hosting a daily phone call to address the ongoing health crisis. The Leadership Team has put together a contingency planning document to organize responses to the ever-evolving situation and seeks the help of the Board in connecting the organization to legal or HR experts, given the need. Given the school closure, Christopher

House is moving to virtual services and has communicated with staff that they will be paid during the closure.

Annual Benefit Update, Presented by Meaghan Jennings

Meaghan reviewed the private philanthropy dashboard, which shows \$1.3 million of the \$2.4 million budget. To date, \$198,900 has been raised for the Annual Benefit, which was originally scheduled for April 30th. Meaghan presented the Board with the three options for the event: host a virtual event on April 30th, postpone to September or October 2020, or cancel altogether and host the event in 2021. Given the uncertainty of the health crisis, the Board agreed that the event should be cancelled to minimize costs. The External Affairs team will continue to focus on institutional giving, donor-advised funds and all Board members are reminded to make their personal financial commitments to the organization.

Public Comment

No public comments were made at this meeting.

Motion made by Verenise Franco and seconded by Ronit Barrett to adjourn the board meeting.

Meeting adjourned at 7:00 PM.