

## BOARD OF DIRECTORS MEETING MINUTES

October 16, 2020

4PM

Virtual Meeting, Hosted Over Conference Call

**Board Members Attending by Phone:** Ronit Barrett, Stacey Blasko, Rob Buono, Jessica Cardoni, Dee Dee Chesley, Roberto Interiano, Jeff Kemerley, Kenny Langston, Lauren Long, Joel Lozada, Dan Lynch, Steve Raquet, Dave Rodin, Gregory Spitzer, Homero Tristan, Lizzy Whitehorn, Kim White, Thomas Woodrow

**Board Members Absent:** Rolando Acosta, Adnan Assad, JoAnne Cicchelli, Verenise Franco, Thomas O'Neill,

**Christopher House Staff Attending by Phone:** Libby Shortenhaus, Katheryn Steward

**Guests:** Marissa Delgado

**Minutes Recorder:** Libby Shortenhaus

**Proceedings:** Meeting called to order at 4:02 PM

**Welcome,** Presented by Dee Dee Chesley

Dee Dee begins the meeting by welcoming all Board members and Christopher House staff who have virtually joined the meeting. Quorum established.

Dee Dee shares that the purpose of the meeting is to inform the full board of search process and address some questions around the timing of the search. Rob shares that after the advisory committee call with Koya, some questions were raised regarding the position description, timeline, and whether we have taken all the necessary steps to ensure a process that is inclusive of staff and stakeholder feedback.

Marissa gives several updates about the firm's process including a plan to interview the Leadership Team. The firm will also look to the search committee to find out what other stakeholders should be consulted. The search will be national in scope. The firm expects that candidates will be available for on-site interviews, but in the current environment, Koya will be prepared to adjust as needed.

It is agreed that CH should also engage managers and external stakeholders in the early stages of the search process. Marissa and CH staff will coordinate.

As next steps, it is concluded that CH does not want to rush the process and if need be, we will wait until January 1<sup>st</sup> to publicly launch the CEO search. Prior to this launch, the board agrees that the following steps need to be completed:

- Finalize CEO description
- Leadership Team and Manager townhalls
- Consider role of external stakeholders

If sufficient progress toward these items is completed by the end of October, the Search Committee may decide to go public with the search earlier. The Search Committee will make the decision about when and how to best proceed, keeping the full board informed of decisions and progress along the way.

Meeting is adjourned at 5:00pm.