

BOARD OF DIRECTORS MEETING
September 7, 2022
Microsoft Teams
DRAFT AGENDA

Strategic Priority	Agenda Item	Purpose	Time
	Welcome	<ul style="list-style-type: none"> Introduction of Meeting Participants and Guests 	5 mins
Map Processes & Systems	New Business/Old Business	Opportunities for Public Comment*	5 mins
	Board Re-elections	<ul style="list-style-type: none"> Re-elect board members 	5 mins
	CH Updates	<ul style="list-style-type: none"> Scholar & Family Outcomes Data Parent Survey Data Labor Relations Update 	30 mins
	External Affairs Update	<ul style="list-style-type: none"> FY23 Private Revenue Dashboard Save the Dates/Ways to Engage 	10 mins
	Board Development Committee Update	<ul style="list-style-type: none"> Board Composition & Culture Emeritus Advisory Committee 	20 mins
	Strategy Committee	<ul style="list-style-type: none"> Updates on Strategic Planning Process 	15 mins
	Finance Committee	<ul style="list-style-type: none"> Statement of Financial Position Presentation on Early Childhood Funding Streams 	15 mins
Best in Class Talent	Closed Session	<ul style="list-style-type: none"> Personnel Matters/CEO Evaluation 	10 mins

Total time: 115 minutes

*Anyone interested in public comment or attending the meeting as a guest should contact Christina Henneuse at chenneuse@christopherhouse.org. Registration for public comment closes the Friday before the board meeting.

BOARD OF DIRECTORS MEETING MINUTES DRAFT

September 7, 2022 at 6:00 PM
Microsoft Teams

Board Members Attending: Adnan Assad, Dee Dee Chesley, Stacey Blasko, Ronit Barrett, Jessica Cardoni, Jeff Kemerley, Meghan Kiesel, Lauren Long, Dan Lynch, Alex Maturi, Dave Rodin, Kim White, Lizzy Whitehorn

Quorum Met

Board Members Absent: Rolando Acosta, Rob Buono, JoAnne Cicchelli, Temok Contreras-Hernandez, Joe Hammon, Roberto Interiano, Kenny Langston, Liam O’Kane, Tom O’Neill, Cindy Perez, Stephen Raquet, Homero Tristan, Tom Woodrow

Christopher House Staff Attending: Art Abrego, Sharon Asher-Hall, Sarah Collentine, Julie Dakers, Tihela Feit, Becky Seibel, Libby Shortenhaus, Traci Stanley, Juan Villalobos

Minutes Recorder: Christina Henneuse

Proceedings: Meeting called to order at 6:01 PM

Welcome, Presented by Dee Dee Chesley

Dee Dee begins the meeting by welcoming the new principal, Art Abrego. Art introduces himself to the board of directors.

New/Old Business

There is no one present at today’s meeting who has registered to provide public comment.

Board Re-elections

The following board members are up for re-election this year

Board Member	Service Since
Jessica Cardoni	September 2019
Rolando Acosta	November 2001
Jeff Kemerley	November 2012
Elizabeth Whitehorn	November 2016
Lauren Long	January 2020

Motion made by Dave Rodin and seconded by Dan Lynch, and carried unanimously to re-elect Jessica Cardoni, Rolando Acosta, Jeff Kemerley, Elizabeth Whitehorn and Lauren Long to the Board of Directors.

Emeritus Advisory Committee, Presented by Dee Dee Chesley

The Board has approved the creation of an Emeritus Advisory Committee which will be made up of current or former Christopher House Board members who have made significant contributions as well as engaged in volunteer and advocacy activities on behalf of Christopher House. Current members, who would have been up for re-election this year, that are being considered and are interested for this position are: Rob Buono, JoAnne Cicchelli, and Tom O'Neill. More information on the Emeritus Committee will be available at the November board meeting and included in the Board packet.

CH Updates, Presented by Libby Shortenhaus, Sarah Collentine, Juan Villalobos, and Traci Stanley

Libby Shortenhaus provided an overview of the end of our program year. The meeting dedicated a significant portion of the conversation to highlighting the work being led by our school leaders, along with the data that Quality Assurance has analyzed from the past first year.

As we begin the school year, Christopher House's commitment is to continue to focus on our model. We recognize that our mission is more important than ever – data shows that the opportunity gap, which it is our mission to close, has gotten bigger as a result of the pandemic.

Program leaders present on the outcome results from the last program year for our early childhood, after school, youth leadership, and family support services.

First, for our Early Childhood results indicate that most children are scoring within the expected ranges for their age on the developmental assessments we use. Scores show that on average children scored higher than the kindergarten ready indicator. Compared to last year's scores, 18% more children scored kindergarten ready. Sarah Collentine overviews intervention strategies which are helping drive kindergarten readiness. Examples include the implementation of the 8-week summer Bridge Program, Mentor-Teacher, and Diverse Learners small group work.

Family Assessment results were similar to last year. Our Family Assessment measures a family's self-sufficiency through 18 different domains – employment nutrition, budgeting, education and mental health. The data reveals that most of our families are scoring self-sufficient. Areas where families scored "vulnerable" or in "crisis" were education and employment, which could be related to the effects of the pandemic.

Juan Villalobos joined Christopher House in February as the new Director of Family and Community Engagement and has been working hard to build a new team and building relationships with parents so that Family Advocates can engage in advocacy work. In addition, Juan and his team have been working to develop strong relationships with staff across sites to help strength communication with our families.

Parent Satisfaction results were captured for Spring 2022. We collected 288 survey, which represent about half of our parents. This is a lower response than previous years. . Early Childhood reported a 94% satisfaction with services whereas Elementary/Middle reported a 72% satisfaction rate, but overall families ranked CH as an 8 out of 10 across our family of schools.

Recurring themes of “what CH does well” is high-quality teaching staff and CH’s family supports and the work of the FSS team. Themes for improvement include Elementary/Middle school administrative communication. The new administration in the school has already made progress here and will continue to prioritize these areas for the remainder of the school year.

Board Development Committee, Presented by Ronit Barrett

Rolando Acosta has recently joined the Board Development Committee. Currently the committee has discussed expanding our search for new board members to include elected officials, social service and community-based leaders who can lend their expertise on matters that most affect Christopher House families and scholars. Any board members with someone in their network who works in these industries are encouraged to contact Libby and Ronit.

External Affairs Committee, Presented by Jeff Kemerley

FY23 fundraising priorities were reviewed to support the private philanthropy projections of \$1.625M. Initiatives outlined new Board members, Councils and/or Associate Boards. We would like to increase the number of major donors and hold several cultivation events throughout the year.

The dashboard as of August 31st shows a solid start to the fiscal year with Foundation/Corporation raising \$96K in contributions and individual raising \$41K.

Strategic Planning Committee, Presented by Dave Rodin and Traci Stanley

A draft vision statement has been created by the Leadership team that responds to the question: *where does Christopher House want to be in 5 years?* The Leadership team has also developed planning activities that incorporate DBEI, staff, parents, and scholars at the center of the planning process. A Steering Committee will work with an outside consultant to develop a 5-year vision. The RIDE committee will have the opportunity to provide feedback on whether the work is inclusive to of our community’s voice. We plan to also engage the community by incorporating collective commitments as a part of the process and will commit to self-assessment.

The Board and parent policy council will have an opportunity to review the draft priorities and goals in March with the anticipation of approving the plan in May 2023. Dates are subject to change.

Finance Committee, Presented by Adnan Assad and Becky Seibel

Revised FY22 financials shows revenue at \$19,737,281 which includes funding from the PPP loan we received last year. Expenses came in at \$19,668,734 with a \$1,226,464 variance.

Becky presents the funding sources and total slot allocations for Early Childhood. Funding sources include Early Head Start, Head Start, Prevention Initiative, Preschool for All and Child Care Assistance Program. Currently, Logan Square has 28 slots, Stewart has 138, Uptown has 135.

Due to the Office of Head Start's funding reduction there are classrooms at Logan Square that have been underutilized for several months. Leadership has decided to open one CCAP + PreK funded classroom for 20 students. In late October we will consider the capacity to open an additional CCAP + PreK funded classroom.

Motion made by Jeff Kemerley and seconded by Dave Rodin, and carried unanimously to approve the June 29, 2022 board meeting minutes

Motion made by Meghan Kiesel and seconded by Dave Rodin, and carried unanimously to approve the August 10, 2022 board meeting minutes.

Motion made by Stephen Raquet to adjourn to closed session. Motion seconded by Dave Rodin.

Meeting adjourned into executive session 7:33 PM

Motion to return to open session made by Dave Rodin. Seconded by Adnan Assad. Closed session portion of the meeting adjourned at 7:40 PM.

Motion to approve Leadership Team and CEO bonuses made by Ronit Barrett. Seconded by Dave Rodin.

Motion to close the meeting made by Jeff Kemerley and seconded by Ronit Barrett.

Meeting adjourned at 7:45