

**BOARD OF DIRECTORS MEETING**

**January 11<sup>th</sup>, 2023**

**3255 W. Altgeld**

**DRAFT AGENDA**

Strategic Priority	Agenda Item	Purpose	Time
	<b>Welcome</b>	<ul style="list-style-type: none"> <li>Introduction of Meeting Participants and Guests</li> </ul>	5 mins
Map Processes & Systems	<b>New Business/Old Business</b>	Opportunities for Public Comment*	5 mins
Map Processes & Systems	<b>Minutes &amp; Consent Agenda</b>	<ul style="list-style-type: none"> <li>Approval of Minutes</li> <li>Consent Agenda</li> </ul>	5 mins
COVID-19 Response	<b>CH Updates</b>	<ul style="list-style-type: none"> <li>Elementary School Improvement Planning</li> </ul>	20 mins
Map Processes & Systems	<b>External Affairs Committee Report</b>	<ul style="list-style-type: none"> <li>FY22 Private Revenue Dashboard</li> <li>Year End Giving Update</li> <li>Benefit Planning</li> </ul>	10 mins
National Model	<b>Strategic Task Force Update</b>	<ul style="list-style-type: none"> <li>Update on Process &amp; Progress</li> </ul>	10 mins
Map Processes & Systems	<b>DBEI Task Force Update</b>	<ul style="list-style-type: none"> <li>Equity Education Topics</li> </ul>	10 mins
Map Processes & Systems	<b>Finance Committee Update</b>	<ul style="list-style-type: none"> <li>Update on Financial Position</li> <li>Audit Review</li> <li>CPS Compliance Scorecard</li> </ul>	10 mins
Best in Class Talent	<b>Closed Session</b>	<ul style="list-style-type: none"> <li>Personnel Matters – Labor Relations</li> </ul>	15 mins

**Total time: 120 minutes**

Guests interested in participating in the meeting may contact Tihela Feit at [tfleit@christopherhouse.org](mailto:tfleit@christopherhouse.org). Registration for public comment closes the Friday before the board meeting.

## BOARD OF DIRECTORS MEETING MINUTES DRAFT

January 11, 2023 at 6:00 PM  
Logan Square  
3255 W. Altgeld Street, Chicago IL 60647

**Board Members Attending:** Rolando Acosta, Stacey Blasko, Joe Hammon, Roberto Interiano, Meghan Kiesel, Kenny Langston, Lauren Long, Alex Maturi, Monica Soto, Lizzy Whitehorn

**Joined via conference call:** Dee Dee Chesley, Dave Rodin, Stephen Raquet, Jessica Cardoni, Liam O'Kane

Quorum Met

**Board Members Absent:** Adnan Assad, Ronit Barrett, Jeff Kemerley, Dan Lynch, Homero Tristan, Kimberly White

**Christopher House Staff Attending:** Art Abrego, Julie Dakers, Tihela Feit, Becky Seibel, Libby Shortenhaus, Juan Villalobos, Karen Ross-Williams

**Minutes Recorder:** Tihela Feit

**Proceedings:** Meeting called to order at 6:08PM

**Welcome,** Presented by Kenny Langton

Kenny Langston called the meeting to order and introduced Libby Shortenhaus and Dr. Arturo Abrego to present Christopher House Updates.

**CH Updates,** Presented by Libby Shortenhaus, Dr. Arturo Abrego

Libby Shortenhaus shared high-level reflections on the work and impact that Christopher House has accomplished, and yielded the floor to Dr. Arturo Abrego, Christopher House Elementary School (CHES) Principal to present on his vision for CHES.

Dr. Arturo Abrego shared his own history of being an education leader and reviewed some recent CHES assessment data, including the IAR and NWEA and shared his goals and vision for excellence. Key points included: 1) re-evaluate assessments used; 2) equity-centered work that creates safe, welcoming learning environments where scholars are heard to support positive growth; 3) foundational curriculum across K-8<sup>th</sup> grade; 4) MTSS; 5) supporting culture and climate that has a leadership team that is stable, visible, and responsive.

This work is also tied to the school improvement plan that was presented in the November board

meeting. Dr. Abrego stressed the cohesive support, including Family Support Services, as part of this work.

### **New/Old Business**

There is no one present at today's meeting who has registered to provide public comment.

### **Minutes and Consent Agenda:**

Approval of the November 11, 2022, Minutes at 6:52 PM. Motion was made by Lauren Long and seconded by Rolando Interiano and carried unanimously to approve the November Board Meeting Minutes.

Becky Seibel, COO of Christopher House presented the DFSS FY23 Head Start and Early Head Start Supplemental Grant Application/Budget Revision Amendments for Christopher House for the grant term of 12/1/22 through 11/30/23. Both budgets reflect a cost per child increase from the original budgets.

Approval of FY23 Head Start and Early Head Start Supplemental Grant Application/Budget Revision Amendments at 6:59PM. Motion was made by Kenny Langston and seconded by Lauren Long and carried unanimously to approve Consent Agenda.

### **Strategic Planning Committee, Presented by Kenny Langston**

Kenny Langston shared the work that Christopher House has been conducting to support the upcoming new five-year strategic plan. This includes working with the consultant, Judi Israel, and hosting five working meetings that have engaged various stakeholders, including staff, parents, and scholars. Key ideas that have come through the work already are Christopher House's core values and immersive supports.

### **Finance Committee, Presented by Steve Raquet**

Steve commended the work of the Fiscal team under the leadership of Becky Seibel, COO. The June 30, 2022 Audit was shared with the Board. Steve noted that there were no material weaknesses, but did note that there were some issues with filing documents, but noted that he does not foresee this as a future issue.

Reviewing the YTD budget vs. actuals, Steve noted that Christopher House is pressing need to increase revenue to maintain strong financial health, especially as the Board and leadership anticipate substantial investments in the near future, including around the pay equity work..

Alex Maturi asked if the delta in outside services and supplies were outliers. Becky responded that they are not, however we can anticipate seeing some movement but some will stay the same.

### **External Affairs Committee, Presented by Libby Shortenhaus**

Libby noted that in private philanthropic revenue, Christopher House is more than double where we were last year at this time.

Benefit update and call to action. Steve Raquet as one of the Benefit's co-chairs asked Board members to make a commitment to be in person this coming May 4<sup>th</sup> and bring friends to support the success of the event.

Motion made by Alex Maturi to adjourn to closed session. Motion seconded by Roland Acosta.

Meeting adjourned into executive session 7:20 PM

Motion to close the meeting made by Dee Dee Chesley and seconded by Alex Maturi.

Meeting adjourned at 8:00PM.