

BOARD OF DIRECTORS MEETING

March 8th, 2023

3255 W. Altgeld

DRAFT AGENDA

Strategic Priority	Agenda Item	Purpose	Time	Facilitator
	Welcome	<ul style="list-style-type: none"> Introduction of Meeting Participants and Guests 	5 mins	Adnan Assad
Map Processes & Systems	New Business/Old Business	Opportunities for Public Comment*	5 mins	Adnan Assad
Map Processes & Systems	Minutes & Consent Agenda	<ul style="list-style-type: none"> Approval of Minutes Consent Agenda 	5 mins	Adnan Assad
Map Processes & Systems	Finance Committee	<ul style="list-style-type: none"> YTD Financials and Year-end Projections 	10 mins	Steve Raquet
National Model	External Affairs Committee	<ul style="list-style-type: none"> YTD Fundraising Progress Benefit Update and Request of the Board 	10 mins	Jeff Kemerley
National Model	Strategic Committee	<ul style="list-style-type: none"> Update on Process & Progress 	15 mins	Kenny Langston
Best in Class Talent	Board Development Committee	<ul style="list-style-type: none"> Board Prospect Pipeline & Request of the Board 	10 mins	Ronit Barrett
Best in Class Talent	Closed Session	<ul style="list-style-type: none"> Labor Relations Compensation of a Class of Personnel 	60 mins	Executive Committee

Total time: 120 minutes

Guests interested in participating in the meeting may contact Tihela Feit at tfeit@christopherhouse.org.

BOARD OF DIRECTORS MEETING MINUTES DRAFT

March 8, 2023, at 6:00 PM
Logan Square
3255 W. Altgeld Street, Chicago IL 60647

Board Members Attending: Rolando Acosta, Adnan Assad, Stacey Blasko, Roberto Interiano, Meghan Kiesel, Lauren Long, Angela Igbineweka-Obaseki, Liam O’Kane, Homero Tristan, Kim White.

Joined via conference call: Ronit Barrett, Dee Dee Chesley, Jessica Cardoni, Jeff Kemerley, Stephen Raquet, Dave Rodin.

Board Members Absent: Dan Lynch, Kenny Langston, Alex Maturi, and Lizzy Whitehorn.

Christopher House Staff Attending: Art Abrego, Norma Angulo, Julie Dakers, Gaby DeLoof, Tihela Feit, Lilia Hargis, Veronica Johnson, Jordan Reece, Becky Seibel, Libby Shortenhaus, Dori Smith, Traci Stanley, Juan Villalobos, Karen Ross-Williams, Endora Turner

Guest Attending: Richard Berg

Minutes Recorder: Tihela Feit and Chanel Wiley

Proceedings: Meeting called to order at 6:05PM

Welcome, Presented by Adnan Assad

Tonight’s meeting begins with the opportunity for public comment.

Public Comment presented by Veronica Johnson, Dori Smith, Lilia Hargis, Endora Turner, and Jordan Reece.

Five Christopher House Elementary School teachers read statements about paid parental leave, asking the Board to consider the Chicago Teacher’s Union proposal for 12 weeks paid leave and/or bereavement.

Minutes and Consent Agenda: Presented by Adnan Assad and Becky Seibel

Motion made at 6:16PM by Meghan Kiesel and seconded by Roberto Interiano, and carried unanimously to approve the January 11, 2023 Board Meeting Minutes.

Becky Seibel, COO of Christopher House, shared an overview of the Consent Agenda, which included an updated CH Accident and Incident Reporting procedures and updates to the PY24 Head Start, Early Head Start, and Child Care Selection criteria.

Approval of the documents was made at 6:18PM. Motion was made by Stacey Blasko and seconded by Lauren Long, and carried unanimously to approve Consent Agenda.

Finance Committee, Presented by Steve Raquet

Stephen Raquet noted that at the close of January 2023 Christopher House is reflected an unfavorable \$600K, however February and March there is an anticipated uptick as Q3 comes to a close.

Mid-Year projections are projected at a deficit, but that a successful benefit could achieve a surplus. Adnan Assad noted timing matters and Q4 is important.

External Affairs Committee, Presented by Jeff Kemerley

Jeff noted that private revenue is trending well, the Foundation/Corporation line is a bright spot, Individuals are on track, however the Religious/Community line is anticipated at a deficit due to the non-renewal of a grant from Kenilworth Union Church (KUC).

Benefit is still projected at \$600K (compared to the reduction in Finance projections). May 4, 2023 is the date of the Benefit and Jeff thanked those who have already committed and made a call for full Board participation.

Jeff shared the impact of his recent visit of the Stewart Campus and encourages the Board to participate in site visits as well.

The Benefit Silent Auction needs help with Sports, Local Rounds of Golf, Dining, and self-care.

If anyone has anything to support Benefit or needs support with their participation and outreach for the Benefit, please reach out to Tihela Feit, Director of External Affairs.

Board Development Committee, Presented by Ronit Barrett

Ronit shared the Board Development Committee's work to diversify the Board specifically around racial and community-based representation. Ronit shared her own experience recently engaging with a long-time Family-to-Family participant who would be a good candidate for the Board; inviting them to join her at the Benefit.

Ronit also noted the Board member's professional development annual requirements. Libby Shortenhaus provided some context: for a first year Board member you are required to participate in 4 hours of training, every year after your first year of service you are required to participate in 2 hours of training. This is based on your Board term. Libby noted that if we do not get 100% participation from the Board, we are out of compliance. Training is available from INCS and Libby clarified that any INCS training will suffice this requirement.

Strategic Planning Committee, Presented by Traci Stanley

Traci Stanley shared the Strategic Planning process and how the team was intentional about surfacing diverse voices. Traci noted that the Board packet has all the findings as well as an Executive Summary.

Traci noted a focus of the plan is around higher scholar academic achievement. Early Childhood scholars are developmentally trending up, there is work to be done for our Elementary School scholars. Parent satisfaction has declined, however new leadership and staff restructures are helping improve communication and relationships. Staff turnover and recruitment continues to be a challenge due to pay inequity and staff cohesion across our schools needs improving.

Board members noted that many of the challenges highlighted were due primarily to the pandemic.

Motion was made at 6:49PM by Roberto Interiano and seconded by Liam O’Kane to adjourn to closed session.

Open session resumed at 8:09.

Motion made at 8:10PM by Homero Tristan and seconded by Lauren Long to close the meeting.

Meeting adjourned at 8:11PM.

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